



HCC Mock Project Practicum Syllabus

Prerequisites: Must have one of the required Certifications: CCS, CCS-P, CPC-A, COC-A, CPC, COC, CIC

Clock Hours: 24 or 60 (*Note: 24/60 clock hours accounts only for time spent in the online course, and does not include time spent outside the course or study time. Study time will vary widely per individual.*)

Course Length: Instructor led course for 4-weeks or 10-weeks. Enrollment begins through the year

Class Hours: Days/Times Per Week: The instructor led course, is an online course, held on Tuesdays and Thursdays from 5:30pm to 8:30pm CST. Student must login during training and may login to the course at their own time schedule

Certificate of Completion Issued: Yes

CEUs: 24 CEUs (4-weeks) or 40 CEUs 10-weeks upon completion

Course Description: A 4-week or 10-week online risk adjustment production practicum, in a simulated coding environment with our coding leadership to prepare novice coders on the day-to-day tasks associated with MRA peak season. Students are provided with similar tools and resources they should expect in a HCC project, i.e., project guidelines, coding portal and encoder. Our coding leadership monitors and manages production and quality by providing weekly one on one feedback with coders to ensure coders are prepared to transition into any risk adjustment coding environment post the course. PST II is a pre-requisite for all risk adjustment coding apprenticeships with OS2 Healthcare Solutions. To be eligible for consideration for an apprentice role during the 10-week training, coder must complete 150 charts and have an overall quality score of 90% at the end of the course. To be eligible for consideration for an apprentice role during the 4-week training, coder must complete 50 charts and have an overall quality score of 90% at the end of the course.

Course Objectives:

- Performance best practices utilizing workspace organization, resources and production tools
- Advance analysis of complex chronic condition with various page counts
- Career development in retrospective risk adjustment coding
- Navigation practices on various electronic and hand written medical records
- Navigation practices on industry coding portals
- Navigation practices on industry standard encoders

Course Content:

- OS2U Orientation & Guideline Review
- Chart Demo & Workspace organization
- How to SAR, ask for help & key resources in Risk Adjustment
- 3M Tutorial w/ coding drills -common errors
- FAC Tutorial w/ coding drills- common errors
- Code Along- DM & HTN common errors
- Code Along -Cancer & Mental Health- common errors
- Code Along- Telehealth Visits -common errors
- Coding drills- common errors
- Critical differences in health plans, quality killers and common errors- common errors

Methods of Evaluation:

The instructional methods used include compliance training, project assignment, and interactive audio/video lectures. To receive a certificate of completion, students must successfully complete the course within the allotted time frame of 10-weeks or 4-weeks.

Successful course completion includes:

- Must score at least 80% overall final course score to receive a certificate of completion
- To be eligible for apprenticeship program, code at least 150/50 charts with minimum 90% quality

Required Code Book (Not Included):

1. Previous year ICD-10-CM code book, any publisher
2. Current year ICD-10-CM code book, any publisher

Required code book may be purchased through AAPC or any major bookseller.

Computer Requirements: Computer with dual monitor. High-speed Internet connection & Web browser; Adobe Acrobat Reader. For best experience, use of a mobile device is not recommended.